

# CAUCUS

## TOWN OF RUTLAND

JANUARY 15, 2019

### AGENDA:

1. CALL TO ORDER.
2. EXPLANATION AS TO WHO MAY NOMINATE CANDIDATES AND VOTE -ELIGIBLE VOTERS.
3. RULES OF CAUCUS:
  - A) ELECTED BY ACCLAMATION OR BALLOT.
  - B) CHAIRMAN OF CAUCUS (ELECTED BY TOWN) RUNS ELECTION.
  - C) ONE OFFICE AT A TIME.
4. ELECT CAUCUS CHAIRMAN AND APPOINT TELLERS TO BE USED IF NEEDED.
5. NOMINATIONS:
  - A) TOWN CHAIRMAN - 2 NAMES ELIGIBLE TO BE ON BALLOT. IN THE EVENT OF A RUN-OFF (NECESSARY IF MORE THAN 2 NAMES ARE NOMINATED AND SECONDED), EACH PERSON MAY VOTE FOR ONE PERSONS AS THERE IS ONE POSITION TO BE FILLED. THE TWO CANDIDATES RECEIVING THE HIGHEST NUMBER OF VOTES ARE THEREBY NOMINATED.
  - B) TOWN SUPERVISOR - 2 NAMES ELIGIBLE TO BE ON BALLOT. IN THE EVENT OF A RUN-OFF, PROCEDURE IS THE SAME AS ABOVE.
  - C) TOWN CLERK - 2 NAMES ELIGIBLE TO BE ON BALLOT. RUN-OFF PROCEDURE IS SAME AS ABOVE.
  - D) TOWN TREASURER - 2 NAMES ELIGIBLE TO BE ON BALLOT. IN THE EVENT OF A RUN-OFF, PROCEDURE IS THE SAME AS ABOVE.
  - E) CONSTABLES - 4 NAMES ELIGIBLE TO BE ON BALLOT. IN THE EVENT OF A RUN-OFF (NECESSARY IF MORE THAN 4 NAMES ARE NOMINATED AND SECONDED), EACH PERSON MAY VOTE FOR TWO PERSONS AS THERE ARE TWO POSITIONS TO BE FILLED. THE FOUR CANDIDATES RECEIVING THE HIGHEST NUMBER OF VOTES ARE THEREBY NOMINATED.
6. ADJOURNMENT.

[CLERK'S NOTE: ALL CANDIDATES WHO ARE PRESENT, PLEASE SEE THE CLERK IMMEDIATELY FOLLOWING THE CAUCUS FOR NECESSARY FORMS. THERE ARE THREE FORMS FOR EACH CANDIDATE WHICH NEED TO SIGNED WITHIN 5 DAYS OF NOTIFICATION OF NOMINATION IN ORDER FOR NAMES TO BE ELIGIBLE TO BE ON THE BALLOT...

- A) RECEIPT OF LETTER OF NOTIFICATION OF NOMINATION.
- B) CAMPAIGN REGISTRATION STATEMENT.
- C) DECLARATION OF CANDIDACY.

NOTE: IF NOMINATED CANDIDATE DECIDES NOT TO RUN, HE SIMPLY DOES NOT SIGN THE PAPERS. THE CAUCUS IS NOT RECONVENED OR REOPENED TO FILL THAT POSITION. THE BALLOT WILL SIMPLY CONTAIN THE NAME THAT HAS SIGNED AND THE WRITE-IN LINE(S).

DRAW NAMES FOR BALLOT ORDER.